

# Bylaws of the Glidden Drive Association, Inc.

## 1 – NAME AND PURPOSES

The Glidden Drive Association, Inc. is a voluntary organization formed for the purpose of protecting the provisions of current abstracts of title; increasing property values, originating and completing projects for the betterment of the community and promoting and advancing the best interests of property owners fronting on Glidden Drive or Glidden Lane in Door County, Wisconsin.

## 2 – MEMBERSHIP AND DUES

Any person owning real estate fronting on Glidden Drive or Glidden Lane shall be eligible for membership in this association and each said owner shall be entitled to one vote upon payment of annual dues.

The initial membership fee shall be the amount of the fee paid annually by all members for the current year ending May 31. Annual fees as fixed by the Board of Directors shall be increased no more than \$5.00 for any year unless approved by a majority of the members present or voting by proxy at the next annual meeting.

## 3 – DIRECTORS AND OFFICERS

The management of the affairs of the Association shall be vested in a Board of Directors, consisting of the officers and six other members in good standing in the Association. The officers shall be President, Vice-President, Secretary and Treasurer. The office of Secretary and Treasurer may be held by one person, at the option of the membership.

All officers and directors shall be elected by the membership at the annual meeting, and shall serve until the next annual meeting and until their successors shall have been elected and shall take office, except that directors shall serve for a three year term.

Two Directors shall be elected each year. Replacement Directors shall complete the term being filled.

## 4 – MEETINGS

An annual meeting of the Association shall be held at a time and place to be determined by the officers; and the Secretary or other proper officer shall give notice, including an agenda, by mail to all members in good standing at least ten days prior thereto. Special meetings may be held when the directors think necessary.

The officers and directors shall meet upon the call of the President or any three members of the Board of Directors, upon at least twenty-four hours' notice to all members of the Board; said notice to be oral or written.

At all meetings of the membership or of the Board of Directors, a quorum shall consist of the number of those present or represented by proxy. At all meetings of the Board of Directors, a quorum shall consist of a simple majority of the total number of officers and directors.

## 5 – COMMITTEES

The President, with the approval of the Board of Directors, shall appoint the following committees: a nominating committee to present a list of candidates for officers and directors; an auditing committee to report on the correctness of the Treasurer's accounts; such other special committees as are deemed necessary at any time.

## 6 – VACANCIES

Vacancies occurring between annual meetings may be filled by action of the Board of Directors.

## 7 – COMPENSATION

No officer or director shall draw any compensation for his or her services except that, by action of the Board of Directors, actual expenses or supplies or other items may be allowed.

## 8 – FINANCIAL RESPONSIBILITY

The Association shall not borrow any money in the name of the Association or subject the assets of the Association to lien without a majority vote of the Association at the annual meeting or at a special meeting called for that purpose. All charitable donations shall be made at the discretion of the Glidden Drive Association Board with primary focus on land and environmental issues and limited to a total of \$500.00 each year per organization.

All funds of the Association shall be kept in a proper bank account and disbursements therefrom shall be made in such manner as may be directed by the Board of Directors. The Board of Directors may require the Surety Bond of any officer handling funds of the Association, in which case the premium therefore may be paid out of the Association's funds.

## 9 – DUTIES OF OFFICERS AND DIRECTORS

The officers and directors shall have such duties and obligations as are customarily performed by such offices. Questions of interpretation of these Bylaws or apparent inconsistencies shall be determined by the Board of Directors.

It shall be the duty of the President to preside at all meetings of the Board of Directors and all meetings of the general membership, and to act as chief administrator of the Association at all times.

It shall be the duty of the Vice-President to perform all the duties of the President in the absence of, or the disability of, the President.

It shall be the duty of the Secretary to keep the minutes of all Association meetings and to record the same. The secretary shall give notice of all meetings, notify officers and members of election results and keep such records and perform such other duties as the office may require.

It shall be the duty of the Treasurer to receive and safely keep all funds of the Association and to pay out those funds which are ordered by the Board of Directors. The Treasurer shall make an annual report of receipts and disbursements to the membership, and keep a record of the membership and notify them of the annual dues.

## 10 – ROBERT'S RULES OF ORDER

Robert's Rules of Order shall govern all situations not otherwise specifically provided for in these Bylaws.

## 11 – AMENDMENTS

Amendments to these Bylaws may be made at any annual meeting or at any special meeting called for that purpose, by a majority vote of the members present or represented by proxy.

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